



# Marilyn Burgess

HARRIS COUNTY DISTRICT CLERK

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www.hcdistrictclerk.com

## How to read your jury summons

### OFFICIAL JURY SUMMONS

HCDC 300

Visit: <https://www.hcdistrictclerk.com/jury>



To receive the date, time and place for jury service, or to claim your exemption or disqualification, register online, by telephone or email. For all other questions please call our automated phone line at: (713) 755-6392 Email: [jury@hcdistrictclerk.com](mailto:jury@hcdistrictclerk.com) Present summons to Metro driver on date of summons for free ride to jury service. [www.ridemetro.org](http://www.ridemetro.org)

Please go online to preregister for your jury service or claim an exemption or reschedule and learn about COVID 19 precautions being taken.



**TEST JUROR**  
123 MAIN STREET  
HOUSTON TX 77004



This is your HC number. Use this when registering online.

**HC 22875292**

**JUROR # 1439-12**

Follow all safety rules listed below for faster security screening.

**IMPORTANT-PLEASE READ:**

**DEAR PROSPECTIVE JUROR:**

**YOU ARE HEREBY**

**SUMMONED TO APPEAR FOR JURY SERVICE**

To expedite process do not bring: mace, tasers, weapons, tools or sharp objects (including knitting needles, crochet hooks and knives). **Jurors will pass through metal detectors.**

Date: **Refer to attached letter**  
Time: **Refer to attached letter**  
Place: **Refer to attached letter**

After preregistering online, you will be provided a date, time, and a location to report to.

Marilyn Burgess, District Clerk  
Harris County, Texas

Ed Gonzalez, Sheriff  
Harris County, Texas



- Please:
- Carefully read all information and answer all questions below
  - Bring the entire summons with you to court
  - Notify the court immediately concerning requests for reasonable accommodation for special needs/disabilities.
  - Print Legibly
  - Appear promptly as instructed by the summons

Detach Here

Register online, by phone or by email. --- JUROR QUESTIONNAIRE