

201 Caroline | P.O. Box 4651 | Houston, Texas 77210-4651 | 832-927-5800 | www.hcdistrictclerk.com

Enhanced Search Features for Bondsmen

We have added the feature to our website to allow you to search for cases and dockets based on your Bondsman License Number.

To see more information regarding docket settings for your clients:

- 1. Navigate to our website www.hcdistrictclerk.com
- 2. Under the menu for <u>Online Services</u>, click the <u>Search Our Records and Documents</u> option.
- Click the <u>Dockets</u> tab, and enter your bondsman license number in the box provided. To see dockets for only the current date or week, enter in the start and end dates in the fields provided.
- 4. Click the search button, and your results will return.
- 5. Defendant appearance information is available directly from the search results.
- 6. To see the case details window, just click on the "Hour Glass" icon next to the case number.

Page 3 of 32	First « 1 2 3 4	4 20 30 » Last		ltems Per Page: 10 💌	
180619	801010 The State of	Texas VS. SANCHEZ	, HANCEL ORLANDO	Court: 7	
Date:	3/20/2012 9:00:00	D AM	Docket Type:	Motions Docket	
Attorney of	f PHAM, MICHAEL H (Bar #:24027736)		Type of	Misdemeanor Information(DWI 1ST OFFENDER	
Record:			Action:	BAC .08)	
Setting Reason:		Offense:			
Setting Result	:		Appearance:	Defendant - Present	

To find cases for which you are listed as the bondsman:

- 1. Navigate to our website www.hcdistrictclerk.com
- 2. Under the menu for <u>Online Services</u>, click the <u>Search Our Records and Documents option</u>.
- Click the <u>Criminal</u> tab, and enter your bondsman license number in the box provided. You can also narrow your search by entering information into any of the other criteria fields.
- 4. Click the search option and you will receive a list of your cases.
- 5. To see the case details window, just click on the style of the case.

Search Our Records and Documents

Civil /	Criminal	Party	Background	Historical	Trial	Specia						
Family		Inquiry	Check		Judgments	Minute	S					
Search 1	foday's Filin	gs Quick	Search to view	charging inst	ruments filed t	oday in Criminal courts.						
documen	ts and appe	als. Only	public criminal	cases (cause	es) will be show	nyment plans, case settings, a vn via this search. No federal o Misdemeanors will be searche	r other					
Case (Ca	use) Numbe	n		Document Search Hints								
Defendar	nt:		Starts With	Starts With vie. Doe, Jane								
			Search Aliases									
Filed Date	e Range:											
Court:			~									
Bar Numl	ber:											
Bondsma	n License #											
Transact	ion Number:											
Date of B	irth:		_/_/		(mm/dd/yyyy)							
			Date of birth will	be ignored with	nout defendant na	me.						
Court Registry Account:												
Defendant SPN:												
Public Im	age Number	:										

Case (Cause) Number	Style	File Date	Court	Status
133976201010 - 3 Active - CRIMINAL (A)	The State of Texas vs. TORRES, PASTOR JESUS (SPN: 02444006) (DOB: 11/09/1980)	3/8/2012	351	Defendant: JAIL (J) Disposition:
				Dofondant:



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<u>Case Details Window</u> is broke up into many different tabs in order to see all the information on the

case. The **Summary** tab list summary information about the case including defendant status, bond amount, defendant details, court details, whether the defendant is in custody or not, if in custody provides a link to the Sheriff's Office online records page stating jail location, booking date, etc. Appeals tab will give any appeal information.

Summary	Appeals	Bonds	Activities	Раул	ent Plan	Criminal	History	Parties
Settings Related Cases Aliases		Aliases	Images					
							Print Sumr	nary 📑
Case (Cause) Summa	ігу		Defendant	Details				
File Date	3/17/2012		Race/Sex	BLACK /	Heigh	t/Weight	6'01 / 275	LBS
Case (Cause) Status	Active - CRIMINAL			MALE	Hair		BLACK	
Offense	FAIL TO ID TO P.O. FALSE INF/F		Eyes	BROWN	Build		HEAVY	
onense			Skin	BLACK	In Cu	stody	Y (Locate)
Last Instrument Filed	Misdemeanor	Information	DOB	2/25/1990				s
Case Disposition			Address 8015 BEECH PARK LN HOUSTON TX77083			ON		
Case Completion Date	N/A		Court Detai	ile				
Defendant Status	JAIL		Current Court 6 th					
Bond Amount	\$5,000.00				1201 Franklin (Floor: 9)			
Next/Last Setting Date	3/20/2012		Address		Houston, TX 77002 Phone:7137556200			
			JudgeNam	e	Larry S	tandley		
			Court Type		Crimina	1		

Activities tab will list all activities entered in court on this case. Payment Plan tab will give any payment plan information if setup from the District Clerk's collections department. Criminal History tab will list all cases found for that Defendant's SPN. Parties tab will list all parties connected to the case. Settings tab will list all court settings on the case. Related Cases tab will list any other special cases created from this case like a restricted driver's licenses case. Aliases tab will show all known aliases for the Defendant

Bonds tab will list each bond entry made on the case. Images tab will show the court documents scanned in for

SPN. The

						(non-fin
Summary	Appeals	Bonds	Activities	Payment Plan	Criminal History	Parties
Settings	Related Cases	Aliases	Images			
Dete	Tuna	Darra				CNUL
Date	Туре	Desc	ription			SNU
Date 08/15/2009	Type BOND SET	Desc \$1000	•			SNU 999
		\$1000	•	SURETY		ļ
08/15/2009	BOND SET	\$1000 CRT (ļ

the case. The "Print All" icon on the far right will pop-up a new window displaying all the information for all the tabs in a HTML view for easy printing. Each tab has a "Print" button inside the tab for printing only that tab's information.



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HCDistrictclerk.com	The State of Texas vs. To 02444006)	ORRES, I	PASTOR J	ESUS (SPN:	3/28/201	
	Cause: 133976201010	CDI: 3	Court	351		
SUMMARY						
CASE DETAILS		DEFE	NDANT D	ETAILS		
File Date	3/8/2012	Race/S	ex WHITE /	Height/Weig	ght 5'09 / 162 LBS	
Case (Cause) Status	Active - CRIMINAL		MALE	Hair	BLACK	
Offense	POSS W/INT DEL CS PG1>=4 <200	Eyes BROWN		Build	MEDIUM	
Last Instrument Filed	st Instrument Filed Reindictment		BROWN	In Custody	Y (Locate)	
Case Disposition		DOB	11/9/1980			
Case Completion Date	N/A					
Defendant Status	JAIL	Address			5802 GREEN CRAIG HOUSTON TX77035	
Bond Amount	\$35,000.00	COL	TDETAIL			
Next/Last Setting Date	3/30/2012	- COURT DETAILS				
		T SIRES		351 st		
		Address		1201 Franklin (Floo Houston, TX 77002 Phone:7137555620		
		JudgeN	ame	Mark Kent Ellis		

Bondsman Notifications

Licensed bondsmen can sign up to receive weekly notifications for cases on the docket for the current week where they are listed as the bondsman for the defendant. Also, once signed up for these weekly notifications, bondsmen will also automatically receive daily updates of changes to the docket settings as well as a daily notification each morning at 10:30AM detailing whether their clients appeared in court.

Court Type

Criminal

How to sign up:

- 1. Navigate to our website www.hcdistrictclerk.com
- 2. If you are not currently a registered user of our website, follow these steps (otherwise skip to step 3):
 - a. Click the new user icon.
 - b. Read the information then click the proceed button.
 - c. Fill out the form with your personal information.
 - d. Check the box to certify that you are a licensed Texas Bondsman, and enter your Bondsman License Number.

Are you a Licensed Bondsman?:

Bondsman License Number:

- e. To automatically register for notifications, check the box under Notification Services to receive "Dockets/Defendant Appearance" information.
- f. You are now registered.
- 3. To modify your notification settings, enter your email address and password at the top of the website, and click the Login button.

Login Password Login

4. Under the menu for Online Services, click the Search Our Records and Documents option.



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- 5. Click the Notifications tab. (NOTE: The notification tab will only be available when you are logged in.)
- 6. You can check the Dockets & Defendant Appearance checkbox to begin receiving notifications or uncheck to stop receiving notifications.
- 7. To add or remove additional email address for these notification alerts, click the Manage Email Addresses button.

Search Our Records and Documents

Civil /	Criminal	Party	Background	Historical	Trial	Special	Dockets	Notifications	
Family		Inquiry	Check		Judgments	Minutes			
Bondsman Case Notification View Instructions									
Check the boxes to register for notifications on changes or new items in the following areas on cases for which you are the Listed Bondsman. Family data will be available subject to Texas Family Code provisions.									
settings f changes	for the upco occur to the	ming week e docket s	for the Listed I	Bondsman ar ne week. You u are the List	nd receive auto u will also recei	ation on Friday afi matic daily e-mail ive an email daily	notification	s if any	

- 8. The email address you used to register for the site will automatically be added. To add/remove email addresses follow these steps:
 - a. Enter an email address in the Email Address Field and click the Add Email button.
 - b. To in-activate an email address, click the green checkbox and it will toggle gray.
 - c. To re-activate an email address, click the red x icon to toggle it green. 🥑
 - d. You may also activate/inactivate your notifications by checking or un-checking the Docket/Defendant Appearance Notifications check box.

Sample Emails

We have found 4 setting(s).

127565501010-3 Court: 174 Defendant: WOODS, JARRELL DWAINE – Present 129702501010-3 Court: 176 Defendant: SPENCER, FREDRICK DAMON – Present 124873801010-3 Court: 230 Defendant: HERNANDEZ, ERICK LEONED – Present 173054801010-2 Court: 9 Defendant: DEETON, MARK ANTHONY - Data Unavailable NOTE: Contact the court if a value of To Be Set is listed for defendant appearance. If you have any comments, questions or concerns please email us. Sincerely,

You have 1 docket change(s).

Case: 118835601010 - 3 Court: 339 Type: Motion To Adjudicate Guilt(POSS CS PG 2 4G - 400G) Setting Reason: Arraignment Style: The State of Texas VS. MAYO, BENJAMIN ALAN Docket Type: Master Docket Setting Time: 10/5/2009 9:00:00 AM Requestor: Results: Motion Of Adjudicate Dismissed Trial Length: